

St. Theresa the Little Flower Catholic Church
11001 Dorchester Road, Summerville SC 29485
843-875-5002 office@sttheresachurch.com

2020 FALL FAMILY FESTIVAL
Saturday October 17, 2020 10:00am-4:00pm

VENDOR INFORMATION/INSTRUCTIONS

- Each vendor space is \$40.00 and is approximately 10 ft. x 10 ft.
- Vendors must supply their own table, tent, canopy, chairs, extension cords, and hot-spots.
- **New Event Requirements This Year:**
 - Vendors must provide hand sanitizer at their booths; and, ensure that customers use it.
 - Vendor booth configurations allowing customers to enter the booth are not permitted.
 - Vendors must wear masks at all times; and, encourage customers to observe social distancing at their booth.
 - Vendor booth spaces: Will be at least 6 feet apart. There will be no adjoining booth spaces. There will be no spaces inside the Parish Hall. All vendor spaces will be outside.
 - Vendors will not be guaranteed a space until we receive: a completed, signed “*Vendor Registration Form*”, a “*Hold Harmless Indemnity Form*”, one item from your product line (minimum value: \$30) for our Silent Auction, and \$40 booth space payment.
- St. Theresa’s is not responsible for any loss, theft, damage, or injury incurred on the property; and, reserves the right to deny participation to vendors not complying with event requirements.
- Forms, fees, and Silent Auction items are due no later than COB Thursday, October 1, 2020.
- Booth payment by cash, credit card [Visa or MasterCard], or check written to: “*St. Theresa Catholic Church*” with “*Fall Festival*” in the Memo Line.
- Forms, fees, and Silent Auction items are accepted at St. Theresa’s Parish Office. Hours are Monday – Thursday 9am – 3:45pm and Friday 9am – 12 noon. The Office is closed for lunch 12noon – 1pm daily. To ensure someone is there, call the office (number above) before coming.
- Questions: Contact Peggy Diewald @ 843.771.1042 or at peggy@thediewalds.net

St. Theresa the Little Flower Catholic Church
11001 Dorchester Road, Summerville SC 29485
843-875-5002 office@sttheresachurch.com

2020 FALL FAMILY FESTIVAL

VENDOR REGISTRATION FORM

[Please print when completing this form.]

Date: _____

Name: _____

Company/Vendor Business Name: _____

Phone #: _____ E-mail Address: _____

Describe The Item/Service You Will be Selling: _____

Silent Auction Item (Description): _____

_____ Value: \$ _____

Do you require access to electricity: _____

How Many 10 x 10 Spaces Are You Applying For: _____ Amount Paid: \$ _____

Method of Payment: _____ If Check, check #: _____

PARISH FALL FAMILY FESTIVAL VENDOR HOLD HARMLESS/INDEMNITY AGREEMENT

PARISH: **St. Theresa the Little Flower Catholic Church**

PARISH is understood to include the Diocese of **Charleston SC**

VENDOR: _____

TYPE OF VENDOR: _____

DATES OF USE: **Fall Family Festival October 17, 2020**

The above named VENDOR agrees to defend, protect, indemnify, and hold harmless the above named PARISH against and from all claims arising from the negligence or fault of the above named VENDOR or any of its agents, family members, officers, volunteers, helpers, partners, organizational members, or associates in connection with the operations of the above named VENDOR at the above named PARISH.

VENDOR agrees to provide a certificate of insurance to the PARISH, which provides evidence of general liability coverage of not less than two million dollars (\$2,000,000) per occurrence. VENDOR also agrees to have the PARISH named as an “**Additional Insured**” on its general liability policy for the DATES OF PARISH FESTIVAL in relationship to the

VENDOR’S activities. It is agreed that VENDOR also agrees to ensure that its liability insurance policy will be primary in the event of a covered claim or cause of action against

PARISH. **[NOTE: If this paragraph does not apply to you; that is, if you do not have/carry general liability coverage, you may “X” through this paragraph. Paragraph 3 below would then apply.]**

If and only if VENDOR fails to comply with the above (second) paragraph, then VENDOR agrees to protect, defend, hold harmless, and fully indemnify the above named PARISH for any claim or cause of action whatsoever which takes place during the above identified DATE(S) OF USE that is brought against the PARISH by the above named VENDOR or its employees, agents, guests, invitees, customers, partners, family members, organizational members, and associates, even if such claim arises from the alleged negligence of the PARISH, its employees or agents or the negligence of any other individual or organization not a party to this agreement. If any paragraph or sentence of this agreement is held invalid, it is agreed that the balance thereof, shall continue in full legal force and effect.

SIGNED BY: _____

(Must be an official agent of VENDOR)

NAME AND TITLE: _____

DATE: _____

(REV 3/08)